



# City of Bay Village

Department of Recreation

Bay Youth Center  
27400 Wolf Road  
Bay Village, Ohio 44140

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December 20, 2010

Chief Charles F. Hitzel  
Cops for Kids, Inc.  
P.O. Box 577  
Ashtabula, Ohio 44004

Dear Chief Hitzel,

The Bay Youth Center located in Bayway Cabin continues to be a place for the students of the community to come during non-school hours. All children in grades 5-8 who live and/or attend school in Bay Village are welcome. We provide a place where young people find friendship and fun activities in a safe and nurturing environment.

The children and staff at BYC thank you for your \$100.00 donation that was received today, December 20, 2010. Thank you, also, for the box of Teddy Bears that you included. When the children return in January, after their winter break, we will have some type of contest to determine the winner of the bears. The children will love them! The children are the direct recipients of your gift. Thank you so much for thinking of us.

We appreciate your generosity; it is organizations like yours that make our community such a wonderful place to live! If I can be of assistance, please feel free to contact me.

Sincerely,

Tonja M. Coffin  
Bay Youth Center Coordinator

## *Mission Statement*

*To foster enrichment and growth in students in a safe, nurturing environment.*